

CONCORDIA COLLEGE

MOORHEAD MINNESOTA

COMPUTER SUPPORT

Lock Your Computer When Inactive

Windows 2000/XP

If you haven't already done so, set a password for all user accounts on your computer.

If you are leaving your computer unattended for a lengthy period of time it is recommended you lock your PC to prevent unauthorized access. To lock your computer with Windows 2000 or Windows XP:

Press [CTRL] + [ALT] + [Delete].

Click on Lock Computer or Press [Enter].

It is also recommended to password protect your screen saver.

Right-click in an open space on your desktop. Click on the Properties menu option.

Click the Screen Saver tab. Place a check in the box next to On resume, password protect. Click OK.

